

Maine Municipal Association

STAFF ATTORNEY

Pay Grade 9 (exempt)

The Maine Municipal Association is currently accepting resumes for the position of **Staff Attorney** in its **Legal Services Department**. Our Legal Services program provides legal assistance to member municipalities on a wide range of issues, with emphasis on telephone consultation and written opinions.

Additional responsibilities of the position include presenting at training programs for municipal officials, preparation of manuals and other guidance materials, and occasional *amicus curiae* participation in appeals concerning issues of statewide concern. Responsibilities may also occasionally include appearance before legislative and administrative bodies and other special projects.

The staff attorney position presents a truly unique opportunity to engage in meaningful work supporting communities across the state and is often at the forefront of emerging municipal issues. This position offers stable work hours, an established client base, a collegial atmosphere and a varied and interesting mix of legal issues.

MMA also provides an exceptional benefit package including 100% paid medical and dental benefits, competitive starting salary, and the opportunity to work remotely two days a week.

Applicants must be currently admitted in good standing to the Maine Bar and demonstrate excellent research, writing and oral communication skills. Experience in municipal law, an understanding of local government, and the ability to work collaboratively are desirable.

Salary commensurate with experience and training. Resume, cover letter highlighting your relevant experience and qualifications, and three references (including at least one work-related reference) must be received in Human Resource Office by Wednesday, November 16, 2022. Direct all correspondence either by fax, email or by U.S. Mail to:

**Human Resource Manager
Maine Municipal Association
60 Community Drive
Augusta, ME 04330**

Email: HumanResource@memun.org

Fax: (207) 624-0118

MMA is an Equal Opportunity Employer