



Assistant Attorney General – Natural Resources Division

Opening Date: December 5, 2024 Closing Date: January 10, 2024
Job Class Code: 0186 Grade: 1 Position # 006000321
Salary: \$71,843.20 - \$139,110.40/year* (Salary competitive and based upon qualifications)
*Pursuant to 5 M.R.S. § 196 the salary for this position has been set by the Office of the AG

Job Description

The Attorney General's Office in Augusta has a vacancy for an Assistant Attorney General position in the Natural Resources Division. The position will be responsible for providing comprehensive legal services to Maine's environmental and natural resources agencies, including representation of the Bureau of Land Resources within the Department of Environmental Protection (DEP). Assigned duties will vary depending on the needs of the Office and the Division but typically involve advising agencies such as DEP with administrative law and practice, providing day-to-day general counsel services, acting as counsel to boards and commissions such as the Board of Environmental Protection at public meetings, and handling affirmative, defensive, and appellate litigation on behalf of agencies and the State in state and federal courts.

Information on the [Office of the Attorney General](#)

Minimum Qualifications

Not an entry level position -- Applicants must be members of the Maine Bar in good standing, or reasonably anticipate timely admission to the Maine Bar. The successful candidate will demonstrate strong legal advocacy, research, and writing skills, the ability to function effectively as part of a team, and an interest in environmental/natural resource litigation and regulatory regimes. Experience with administrative law, civil and appellate litigation, or environmental/natural resource law is preferred. High ethical standards, sound judgment, strong communication and interpersonal skills, and good organizational and time management skills are essential.

Application Instructions

Submit a cover letter highlighting the experience and qualifications that make you a strong candidate for the position along with your resume, a writing sample, three references, a copy of your Maine Board of Overseers of the Bar certification or a detailed statement outlining the circumstances supporting your reasonable anticipation of timely admission to the Maine Bar, and a completed [online direct hire application](#).

The Office is not responsible for late receipt of applications due to mail service, faxing, or electronic transmission malfunctions. Any job offer to a new hire is conditional upon verification of credentials, criminal records, and driver's license check, and professional license requirements, as applicable.

Please direct all questions to Assistant Attorney General Scott Boak, Chief of the Natural Resources Division, at Scott.Boak@maine.gov or by calling 626-8566.

Benefits

We believe in supporting our workforce's health and wellbeing with a valuable total compensation package:
Work-Life Balance – Take time for yourself using 13 paid holidays, 12 days of sick leave, and 3+ weeks of vacation leave annually. Vacation leave accrual increases with years of service, and overtime-exempt employees receive personal leave.

Health Insurance Coverage – The State of Maine pays 85%-95% of employee-only premiums (\$11,196.96 - \$12,514.32 annual value), depending on salary. Use this chart to find the [premium costs](#) for you and your family, including the percentage of dependent coverage paid by the State.

Health Insurance Premium Credit – Participation decreases employee-only premiums by 5%. Visit the Office of Employee Health and Wellness for more information about [program requirements](#).

Dental Insurance – The State of Maine pays 100% of employee-only dental premiums (\$350.40 annual value).

Retirement Plan – The State of Maine contributes 13.29% of pay to the Maine Public Employees Retirement System (MainePERS), on behalf of the employee.

Gym Membership Reimbursement – Receive up to \$40 per month to offset this expense.

Health and Dependent Care Flexible Spending Accounts – Set aside money pre-tax to help pay for out-of-pocket health care expenses and/or daycare expenses.

Public Service Student Loan Forgiveness – The State is a qualified employer for this federal program. For more information, visit the [Federal Student Aid office](#).

Living Resources Program – Navigate challenging work and life situations with our employee assistance program. All employees who are welcoming a child—including fathers and adoptive parents—receive six weeks paid parental leave. Additional, unpaid leave may also be available, under the [Family and Medical Leave Act](#).

Voluntary Deferred Compensation – Save additional pre-tax funds for retirement in a MaineSaves 457(b) account through payroll deductions.

Learn about additional wellness benefits for State employees from the [Office of Employee Health and Wellness](#).

Maine State Government and the Office of the Attorney General are Equal Opportunity employers. We celebrate diversity and are committed to creating an inclusive environment for all employees. We provide reasonable accommodations to qualified individuals with disabilities upon request.